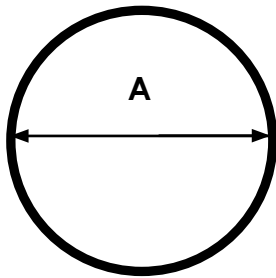
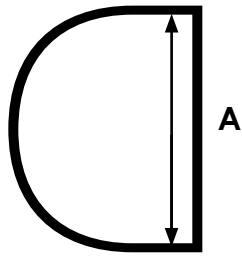


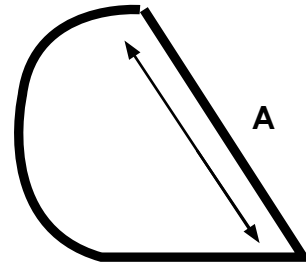
1. BINDER CAPACITY: Always measure your capacity by measuring the inside diameter of the ring mechanism as illustrated below. Never measure the outside backbone of the cover. Three ring styles are available.



Round Ring



Straight D-Ring



Angle D-Ring

For round rings measure the horizontal inside diameter of the ring at the widest point. When measuring D-rings, take the perpendicular dimension from the point where the ring exits from the metal base to the inside of the top of the ring.

HOW MANY PAGES WILL A BINDER HOLD - (BASED ON 20# BOND PAPER)

ROUND RING		D- RING	
CAPACITY	APPROXIMATELY	CAPACITY	APPROXIMATELY
1/2"	100 PAGES	1"	200 PAGES
3/4"	150 PAGES	1 1/2"	300 PAGES
1"	200 PAGES	2"	400 PAGES
1 1/2"	300 PAGES	2 1/2"	500 PAGES
2"	400 PAGES	3"	600 PAGES
2 1/2"	500 PAGES	4"	800 PAGES
3"	600 PAGES		

Be sure to leave extra room if you plan to add index tabs.

RIVETS - When using a round ring, rivets may be exposed or concealed on the binder spine. When rivets are exposed, spine art must fit between the rivets. D-ring rivets are always exposed and mounted on the back cover. Round rings may also be mounted on the back cover.

SIZE OF YOUR BINDER- The size of our binder depends on your sheet size. Binder size is always measured by the size sheet the binder will hold. Most binders are made to hold 11" x 8 1/2" or 8 1/2" x 5 1/2" sheets. Always list the binding edge of your sheet first.